



The Grand Commandery of Knights Templar of the Philippines

Plaridel Masonic Temple, 1440 San Marcelino St., Manila 1000 Philippines
Tel/Fax No.: (63) 02-400-1042 Website: www.yorkritephilippines.org
Email: ogr-gckt@yorkritephilippines.org



S.K. Ruel L. Ditan, KCT
Right Eminent Grand Commander

S.K. Xerxez S. Coronado, PGC, KCT
Grand Recorder

CIRCULAR NO. 02-2023-GCKT

To: All Subordinate Commanderies within the Jurisdiction of the Grand Commandery of Knights Templar of the Philippines.
From: The Grand Commandery of Knights Templar of the Philippines
Date: January 30, 2024
Subject: Standing and Special Committees of the Grand Commandery of Knights Templar of the Philippines

Hereunder are the Standing and Special Committees of the Grand Commandery of Knights Templar of the Philippines for York Rite Year 2023 – 2024 for reference:

A. STANDING COMMITTEES:

1. COMMITTEE ON CREDENTIALS

Chairman: SK Xerxez S. Coronado, PGC, KCT
Vice-Chairman: SK Orlino H. Pacioles, Jr., KTCH
Member: SK Alvan Joseph T. Balazo, KCT

Duties: The Committee will examine the credentials of the members of the Commandery and report a list of Officers, members and representatives present.

2. COMMITTEE ON TEMPLAR JURISPRUDENCE

Chairman: SK Nestor V. Tampol, PGC, KCT, KTCH, KYGCH
Vice-Chairman: SK Evaristo A. Leviste, PDC – Asia-Pacific, PGC, KCT, KTCH, KYGCH
Members: SK Manuel Liam C. Garcia, PGC, KCT, KTCH
SK Xerxez S. Coronado, KCT, PGC

Technical Working Group: SK Orlando M. Mabutas, KTCH
SK Mckentyre V. Cabrera, KTCH
SK Alvan Joseph T. Balazo, KCT
SK Orlino H. Pacioles, Jr., KTCH

Duties: The Committee shall consider the decisions made by the Grand Commander and all the questions of law referred to it and report its findings for the action of the Grand Commandery. All proposed amendments or additions to the laws and regulation of the Grand Commandery shall be referred to the committee and no change or additions shall be made to the laws and regulations until the same have been considered and reported upon by this committee.

3. COMMITTEE ON FINANCE & ACCOUNTS

Chairman: SK Benjamin Reuel R. Ortiguero, Jr., PEC
Vice-Chairman: SK Genesis V. Aquino, KCT
Member: SK Alvan Joseph T. Balazo, KCT

Duties: The Committee shall be authorized to examine the books, accounts and financial statements of the Grand Treasurer and Grand Recorder, and rest upon the same. It shall also report upon all matters touching the finances of the Grand Commandery and no appropriation shall be made without having been considered and reported upon by this committee.



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4. COMMITTEE ON RETURNS OF COMMANDERIES

Chairman: SK Xerxez S. Coronado, PGC, KCT
Vice-chairman: SK Edgar D. Lim, PGC, KCT
Member: SK Orlino H. Pacioles, Jr., KTCH

Duties: The Committee shall examine the returns made by the Commanderies, and report such errors, omissions or irregularities, if any, as they may discover and make such recommendations as may be pertinent in the premises.

5. REPORT ON GRAND COMMANDER'S ADDRESS

Chairman: SK Laudemer A. Astudillo, PEC
Vice-Chairman: SK Ryan Oliver M. Felipe, PEC
Member: SK Orlino H. Pacioles, Jr., KTCH
SK Xerxez S. Coronado, PGC, KCT

Duties: The Chairman of which shall be a Past Commander, shall report a distribution of the address of the Grand Commander to the other committees, together with all the accompanying documents.

6. COMMITTEE ON HOSPITALER

Chairman: SK Genesis V. Aquino, KCT
Vice-Chairman: SK Orlando M. Mabutas, KCT, KTCH
Member: SK Emmanuel R. Bravo, KTCH

Duties: The Committee shall formulate such Christmas and Easter Observances as they shall deemed best for the various Commanderies. They shall also proposed and superintend such social services as deemed proper and justified and are not incompatible with the teachings of Templary. The Committee shall also consider and suggest plans for the best interest of Templar membership particularly the proper and legitimate increase of such and the reclamation of demitted and suspended members.

7. COMMITTEE ON TRIENNIAL

Chairman: SK Evaristo A. Leviste, PDC – Asia-Pacific, PGC, KCT, KTCH, KYGCH
Co-Chairman: SK Edgar D. Lim, PGC, KCT
Member: SK Arlen P. De Guzman, KCT

Duties: The Committee shall consist of two (2) Past Grand Commanders and a Grand Officer who in due course will be eligible to attend the next Triennial Conclave as a representative of the Grand Commandery to be appointed at the Annual Conclave following the Triennial Conclave of the Grand Encampment of the United States and who shall serve for three years. The Committee shall charge of hotel reservations, entertainments and arrangement for the Grand Commandery of the Grand Encampment and shall submit an itemized report of receipts and expenditures.



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B. SPECIAL COMMITTEES:

1. COMMITTEE ON ADMINISTRATION

Chairman: SK Evaristo A. Leviste, PDC – Asia-Pacific, PGC, KCT, KTCH, KYGCH
Vice-Chairman: SK Victorino A. Floro III, PGC, KCT, KYGCH
Members: SK Alvan Joseph T. Balazo, KCT
SK Mckentyre V. Cabrera, KTCH
SK Manuel Liam C. Garcia, PGC, KCT, KTCH
SK Edgar D. Lim, PGC, KCT
SK Eddie C. Ong, KCT
SK Orlino H. Pacioles, Jr., KTCH
SK Nestor V. Tampol, PGC, KCT, KTCH, KYGCH

Duties: The Committee will handle matters involving employees & support staff to run the Office, Government Registration, Financial Aspects (e.g. update Bank Account, GCash, Investments, Insurance and etc.), utilities (e.g. telephone, internet, electricity, water and etc.) and office rental.

2. COMMITTEE ON BUILDING & OFFICE USE

Chairman: SK Arlen P. De Guzman, KCT
Vice-Chairman: SK Juanito P. Abergas, KCT, KTCH
Members: SK Alvan Joseph T. Balazo, KCT
SK Jesh Y. Go, PEC

Duties: The Committee will look to the Lease Agreement with the Grand Lodge of the Philippines, adherence to the building code, renovations, other York rite building or land donated and mutual office space design with other Grand York Bodies.

3. COMMITTEE ON ASSET MANAGEMENT

Chairman: SK Jesh Y. Go, PEC
Vice-Chairman: SK Victorino A. Floro III, PGC, KCT, KYGCH
Members: SK Xerxez S. Coronado, KCT, PGC
SK Alvan Joseph T. Balazo, KCT
SK Emmanuel R. Bravo, KTCH
SK Evaristo A. Leviste, PDC – Asia-Pacific, PGC, KCT, KTCH, KYGCH
SK Benjamin Reuel R. Ortiguero, Jr., PEC

Duties: The Committee will take the account all assets of the Commandery use for ceremonials, documents, tokens among others and common office equipment shared with the Grand Bodies.

4. COMMITTEE ON THE 2ND ASIA PACIFIC DEPARTMENT CONFERENCE

Chairman: SK Alvan Joseph T. Balazo, KCT
Vice-Chairman: SK Xerxez S. Coronado, PGC, KCT
Members: SK Eddie C. Ong, KCT
SK Jesh Y. Go, PEC



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Duties: The Committee will be in-charge in communicating with the Department Commander and assist in the preparation of venue, refreshments and other technicalities in relation to the upcoming Department Conference.

5. COMMITTEE ON MASONIC RELATION AND PUBLICATION

Grand Editor-in-Chief: SK Laudemer A. Astudillo, PEC

Photo/Videographer: SK Franco Amour F. Basa

Members: SK Glenford S. Dayo
SK Dexter L. Ng, PEC

Consultants: SK Evaristo A. Leviste, PDC – Asia-Pacific, PGC, KCT, KTCH, KYGCH
SK Nestor V. Tampol, PGC, KCT, KTCH, KYGCH
SK Manuel Liam C. Garcia, PGC, KCT, KTCH

Duties: The Committee shall take all the documentation to all the Grand Commandery events and activities. Its function is not limited to publishing articles for the Grand Encampment but covers other Masonic forums within our jurisdiction like the Cabletow, Phillipine Grand York Rite website.

6. COMMITTEE ON TEMPLE CONSTRUCTION AND OFFICE RENOVATION

Chairman: SK Arlen P. De Guzman, PEC

Vice-Chairman: SK Juanito P. Abergas, KCT, KTCH

Member: SK Tristan E. Trinidad

Duties: The Committee shall design, prepare the program of work and the costing for the renovation of the Grand York Rite Office and the proposed Grand York Temple. They will also be in-charge of the bidding for the implementation of the said renovation.

7. COMMITTEE ON COMMANDERY PROTOCOL AND PARAPHERNALIA

Chairman: SK Manuel Liam C. Garcia, PGC, KCT, KTCH

Vice-Chairman: SK Nestor V. Tampol, PGC

Secretary: SK Alvan Joseph T. Balazo, KCT

Members: SK Edgar D. Lim, PGC
SK Michael L. Benjamin, PEC
SK Jesh Y. Go, PEC
SK Dexter L. Ng, KCT
SK Evaristo A. Leviste, PDC – Asia Pacific
SK Victor Antonio T. Espejo, PGC

Duties: The Committee shall release a manual that specifies the Official uniform of the Commandery Members and set guidelines when the uniform will be required and worn with respect to the Grand Officers, subordinate Commandery Officers and members. They will be consulted in the procurement of Commandery's paraphernalia such as fumitures, swords, standards, flags and etc.

8. COMMITTEE ON RITUALS

Chairman: SK Orlando M. Mabutas, KCT, KTCH

Vice-Chairman: SK Emmanuel R. Bravo, KTCH

Members: SK Dexter L. Ng, KCT
SK Mckentyre V. Cabrera, KTCH



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SK Florencio B. Nazareno, PEC
SK Juanito P. Abergas, KCT, KTCH
SK Ben D. Osorio, PEC

Duties: The Committee will formulate and release an instructional manual and conduct the actual execution in the proper handling of sword, floor works and drills. They will also create a training course for Officers and certify them for consideration in the Grand Office.

9. COMMITTEE ON CONFERRALS

Chairman: SK Michael L. Benjamin, PEC
Vice-Chairman: SK Iluminado S. Prieto III, PEC
Members: SK Dexter L. Ng, KCT
SK Emmanuel H. Mateo, PEC
SK Tristan J. Reyes, PEC
SK Glenford S. Dayo, PEC

Duties: SK Michael Benjamin, Chairman, shall be the Conferral Director of the Grand Commandery. The Committee shall coordinate and assign constituent Commanderies to perform in the joint conferral of the Grand Commandery. They will also form a composite conferring team in the conferment of the Order of the Red Cross, Order the Malta and the Order of the Temple.

10. COMMITTEE ON INFORMATION TECHNOLOGY

Chairman: SK Orlino H. Pacioles, Jr., KTCH
Vice-Chairman: SK Jonathan Edward L. Chua, KCT
Members: SK Jesh Y. Go, PEC
SK Alvan Joseph T. Balazo, KCT
SK Joselito C. Manuel

Duties: The Committee shall be tasked to look into the Digital Transformation roadmap. They will evaluate and recommend enhancements to our IT Infrastructure, database management, digitalization of documents, cyber security, data privacy compliance, electronic transmission of reports/payments, multi-media, content management and possible link-up to the Grand Lodge of the Philippines and Grand Encampment of the Knights Templar of the USA. They will represent the Grand Commandery for the joint IT Program with the Grand Chapter and Grand Council of the Grand York Rite of the Philippines.

11. WAYS AND MEANS COMMITTEE

Chairman: SK Mckentyre V. Cabrera, KTCH
Vice-Chairman: SK Riezl S. Reyes, PGC
Members: SK Pablito T. Villarin
SK Crisanto Rafaelito G. Gualberto V
SK Florencio B. Nazareno, PEC

Duties: The Committee will formulate fund raising activities to fund the Renovation of the GYR Office, Charity Works and other expenditures in relation to the proposed digitalization of the GYR Office.



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12. COMMITTEE ON NECROLOGY AND BENEVOLENCE

Chairman: SK Edgar D. Lim, PGC, KCT
Vice-Chairman: SK Jonathan Edward L. Chua, KCT
Members: SK Dexter L. Ng, KCT
SK Eddie C. Ong, KCT
SK Augusto C. Roxas

Duties: The Committee shall conduct a study in providing assistance to a distress worthy Companions and Sir Knights. They will also coordinate with the subordinate Commanderies whose Sir Knights who had dropped their working tools and conduct Necrological Service to the same.

13. COMMITTEE ON MEMBERSHIP AND LAPSATION

Area Supervisor for NCR - SK Genesis V. Aquino, KCT
Members: Supervisors of Luzon York Rite, Manila York Rite, Plaridel York, Victorino Floro Mem. York Rite, Filipinas York Rite, Capitol York Rite, Makati York Rite
Area Supervisor for Northern Luzon - SK Orlando M. Mabutas, KCT, KTCH (Luzon)
Members: Supervisors of Pangasinan York Rite, Pampanga York Rite & Bulacan York Rite
Area Supervisor for Southern Luzon - SK Emmanuel R. Bravo, KTCH
Members: Supervisors of Cavite York Rite, Naga York Rite, Rizal York Rite
Area Supervisor for Visayas - SK Arlen P. De Guzman, KCT
Members: Supervisors of Bacolod York Rite, Sugbu York Rite, Eastern Visayas York Rite
Area Supervisor for Mindanao - SK Jonathan Edward L. Chua, KCT
Members: Supervisors of Misamis York Rite, Davao York Rite, Bukidnon York Rite, Cagayan de Oro York Rite
Area Supervisor for Overseas - SK Eddie C. Ong, KCT
Member: Supervisor of Guam York Rite

Duties: The Area Supervisors shall monitor the status of the Constituent Commanderies in their jurisdictions. In collaboration with the assigned supervisors and Eminent Commanders, they will track the planned activities and assistance in the areas. Any activities shall be reported to the Grand Commander thru the Grand Recorder. They are also tasked to revive dormant Commanderies and encourage suspended Sir Knights to reactivate. The Area Supervisors can recommend to the Grand Commandery any actions in the growth of the Constituent Commanderies in particular and of the Grand Commandery in general.

14. COMMITTEE ON AWARDS

Chairman: SK Evaristo A. Leviste, PDC – Asia-Pacific, PGC, KCT, KTCH, KYGCH
Vice-Chairman: SK Nestor V. Tampol, PGC, KCT, KTCH, KYGCH
Member: SK Manuel Liam C. Garcia, PGC, KCT, KTCH

Duties: The Committee will submit to the Grand Commandery the criteria of the awards given to Sir Knights and Constituent Commanderies for the issuance of a Circular. This objective is to understand the awards given and encourage more nominations of any award categories.



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The Committees will submit a written report to the Grand Commandery on March 30, 2024, June 29, 2024 and September 28, 2024, respectively for presentation, approval and adoption during the Grand Conclave of the Grand Commandery of the Knights Templar of the Philippines on October 19, 2024.

Courteously,


S.K. Ruel L. Ditan, KCT

Right Eminent Grand Commander
Grand Commandery of Knights Templar of the Philippines

Attested by:


S.K. Xerxez S. Coronado, PGC, KCT

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